

Project ID: 00064088 (PEF) / 00071859 (C)
 Project Name: Poverty Environment Initiative (PEI)
 Output 2

Quarter 3 of 2010 Workplan

EXPECTED COMPOUTS and indicators including baseline and annual target	Key Activities (List all the activities to be undertaken during the year towards stated output)	TIMEFRAME			RESP. PARTY	PLANNED BUDGET		
		Jul	Aug	Sep		Source of Funds	Budget Description	Amount-USD
<p>Output 2 of PEI Framework: Capacities of national and provincial authorities to plan and manage investments for poverty reduction and sound environmental management increased</p> <p>Output 2.1: National level capacities strengthened to manage investment processes in a manner that minimized negative environmental impacts and maximizes social benefits</p> <p>Activity Result 2.1: Strengthen capacity of national officials to minimise social and environmental impacts through improved investment management</p> <p>2.1 Targets</p> <p>1. Comprehensive understanding of the investment process at the national level, encompassing stakeholders involved, institutional arrangements and capacity needs through key policy documents, that include an outline of a national investment strategy and one model contract for agriculture related investments</p> <p>3. Key Implementing Partners investment management capacity strengthened.</p> <p>2.1. Indicators</p> <p>1. Technical report outlining national level investment processes and associated capacity needs</p> <p>2. Model investment contract for concessions developed</p> <p>3. At least 10 government staff with enhanced knowledge of investment management to minimize negative environmental impacts and maximize positive social impacts.</p> <p>2.1 Baselines:</p> <p>1. Detailed technical report outlining investment processes and capacity needs not yet elaborated</p> <p>2. Investment policy documents strengthened through the integration of environmental and social considerations</p> <p>3. Limited training on environment and social implications of investments</p>	<p>Action 2.1.1. Undertake a capacity needs assessment of investment Promotion Department and plan training / awareness activities</p>	X	X	X	UNDP	TRAC/00012	International TA (full time advisor)	1,487
		X	X	X	UNDP	PEF	International TA (full time advisor)	1,125
					IPD	PEF	Training workshop	
	<p>Action 2.1.2. Support the development of the implementing decree of the new Investment Law, through written comments and consultation with Legal Unit, IPD</p>	X	X	X	UNDP	TRAC/00012	International TA (full time advisor)	2,032
					IPD	TRAC/00012	Miscellaneous for Workshop	
	<p>Action 2.1.3. Support the development of a national investment strategy and the 7th NSEDP with information on social and environmental impacts; prepare technical briefs, hold workshop.</p>	X	X	X	UNDP	TRAC/00012	International TA (full time advisor)	4,375
					IPD	TRAC/00012	Renting meeting room	3,500
					IPD	TRAC/00012	Printing and translator	1,000
					IPD	TRAC/00012	Travel and DSA	
	- 1 national consultation in VTE	X	X	X	IPD	PEF	National Consultant (full-time)	850
	- short-term international investment expert	X	X	X	UNDP	PEF	International expert (outsourced)	20,000
					IPD	PEF	Miscellaneous expenses	500
					IPD	PEF	Audio Visual&Print Prod Costs (translation & printing)	
					IPD	PEF	72400 Communic & Audio Visual Equip	300
					IPD	PEF	72400 Rental & Maint of Other Equip	1,000
					IPD	PEF	72200 Equipment and Furniture	
					IPD	PEF	71400 Driver	300
	<p>Action 2.1.4. Support the preparation and implementation of model contracts for different types of agriculture-related investments; in cooperation with MAF and WREA (Activity to begin in Q3)</p>	X	X	X	UNDP	TRAC/00012	International TA (full time advisor)	2,000
					IPD	TRAC/00012	Travel and DSA	
	- series of individual consultation meetings with donor/research	X	X	X	IPD	TRAC/00012	Workshop	100
<p>Action 2.1.5. Establish working group for coordination with WREA, MAF and other line ministries on PEI activities</p>	X	X	X	IPD	PEF	National Consultant (full-time)	200	
				IPD	PEF	Miscellaneous for coordination	200	
<p>Action 2.1.6. Document and promote good private sector practices (eg. corporate social responsibility, codes of practice, fair trade and other certification) (Activity to begin in Q3)</p>	X	X	X	IPD	PEF	Workshops on CSR, etc.	200	
				IPD	PEF	74200 Training Materials and printing		
- consultation meeting with private sector representatives, IFC, Lao Business Forum	X	X	X	UNDP	PEF	International TA (full time advisor)	2,000	
				IPD	PEF	National consultant (full-time)	200	
<p>Action 2.1.7. Support the development of resource and investment data bases and ISP planning tools in cooperation with MAF and other agencies</p>	X	X	X	IPD	PEF	Miscellaneous for coordination	500	
Sub activities: 1/ Establish agreement and working group with MAF (SNMPEP) and provinces; 2/ Develop workplan and schedule; 3/ Hold consultation and progress review workshops; 4/ Training and awareness raising on resource and investment databases and ISP				UNDP	PEF	External expert for ISP case study (outsourced)		
				IPD	PEF	Travel and DSA		
				IPD	PEF	73400 Rental & Maint of Other Equip	500	
				IPD	PEF	74500 Miscellaneous (insurance)		
				IPD	PEF	71300 National Consultant (full-time)	850	
<p>Action 2.1.8. Carry out baseline assessment of investments and environmental impacts in the two southern provinces (outsourced)</p>	X	X	X	UNDP	TRAC/00012	International TA (full time advisor)	5,500	
				UNDP	PEF	Outsourcing		
				UNDP	TRAC/00012	Outsourcing		
Sub-total Activity Result 2								38,719
Total implemented by UNDP								10,200
Total implemented by UNDP								38,519

By funding sources 2.1		PEF	TRAC	ISP	28,725	19,984
Output 2.2: Provincial level institutional capacities strengthened for sound investment management						
Activity Result 2.2: Strengthen institutions and processes to minimize social and environmental impacts of investment in selected provinces						
2.2. Targets						
1. Comprehensive understanding of the investment process at the level of two provinces (Saravane and Savannakhet), encompassing stakeholders involved, institutional arrangements and capacity needs	2. Institutional strengthening plan for sound investment management	2.2 Indicators	1. One detailed technical report outlining provincial level investment processes and associated capacity needs	2. Enhanced knowledge of at least 10 provincial government staff about investment management to minimize negative environmental impacts and maximize positive social impacts	71300 National Consultant (accountant support)	2,000
			Short-term consultant for provincial investment strategy in SRV & SVK	71400 Short-term consultant for provincial investment strategy in SRV & SVK	2,000	
2. Key Implementing Partners investment management capacity strengthened in Saravane and Savannakhet provinces	2.3 Indicators	1. One detailed report outlining provincial and district level technical capacities and associated investment management and strateov workshop in Phonosalv (2-3	1. Detailed technical report outlining investment processes and capacity needs at the provincial levels not yet elaborated	2. No. Provincial investment strategy with adequate social and environmental safeguard	71200 International TA (full time advisor)	6,250
			71600 Travel and DSA	5,000		
Sub-Action 2.2.1. Support the development of Provincial Investment Strategies in Saravakhet and Saravan provinces						
Activities: 1/ Establish Provincial working group. Hold regular meetings and use working group to collect information and review draft material. 2/ Develop and monitor coordination arrangements with resource and investment database and ISP development. 3/ Review national, provincial plans and policies. 4/ Consult with provincial and district stakeholders on investment issues and management needs. 5. Draft provincial investment strategy. 6/ Stakeholder consultation on draft strategy						
- workshop to review draft Prov investment Strategy in SVK (2 days)						
+ basic envtl economics/ cost-benefit analysis training (1 day)						
Sub-Action 2.2.2. Support development of Provincial-led projects relating to strengthening the investment management process						
Sub activities: 1/ Development of a systematic inter-departmental monitoring system in Saravane and Savannakhet; 2/ activities to be confirmed in Oudomxay and Phongsali; 3/ South-South exchange with Thailand (TBC)						
Activity 2.2.2.2. Support development of Provincial-led projects relating to strengthening the investment management process						
Sub activities: 1/ Development of a systematic inter-departmental monitoring system in Saravane and Savannakhet; 2/ activities to be confirmed in Oudomxay and Phongsali; 3/ South-South exchange with Thailand (TBC)						
By funding sources 2.2						
Output 2.3: Provincial level organizational and individual capacities strengthened for sound investment management						
Activity result 2.3: Provincial level capacities assessed and targeted training events undertaken						
2.3 Targets						
1. Comprehensive understanding of the investment process at the level of two provinces (Saravane and Savannakhet), encompassing stakeholders involved, institutional arrangements and capacity needs	2. Key Implementing Partners investment management capacity strengthened in Saravane and Savannakhet provinces	2.3 Indicators	1. One detailed report outlining provincial and district level technical capacities and associated investment management and strateov workshop in Phonosalv (2-3	1. Detailed technical report outlining investment processes and capacity needs at the provincial levels not yet elaborated	71600 Travel and DSA	3,000
			71600 Training workshops	3,000		
Sub-Action 2.3.1. Carry out an assessment of national and provincial level institutional arrangements, capabilities, coordination needs and related issues.						
Sub-activities: 1/ Prepare outline, coordinate with investment Baseline, hold consultation. 2/ Carry out interviews and literature review. 3/ Draft institutional review report and recommendations. 4/ Hold consultation workshops on draft report and recommendations; finalize report. (should move to the Noth in Q3 and/ or Q4)						
- introductory meetings in Oudomxay, incl both Oudomxay and Phongsaly govt officials (1 day)						
1. investment management and strateov workshop in Phonosalv (2-3						
By funding sources 2.2						
Sub-total Activity Result 2.2						
					16,659	10,250
					20,668	10,250
					27,068	10,250
To be transferred to the project						
To be implemented by UNDP						
By funding sources 2.2						
Sub-total Activity Result 2.2						
					16,659	10,250
					20,668	10,250
					27,068	10,250
To be transferred to the project						
To be implemented by UNDP						

